

Letter of Invitation to Tender

RFP N°: 25/RFP/ADC/CSPM/2023 OF 10/10/2023

Reference: Douala International Airport Passenger Terminal Renovation Project (RAP-AID).

MISSION: QUALITY CONTROL OF THE ABOVE-MENTIONED PROJECT.

Country: CAMEROON

To: BUREAU VERITAS CAMEROUN

B.P : 830 Douala

Tél : + 237 699 50 31 04

Sir/Madam,

1. *Cameroon Airports Plc. (ADC) S.A.*, represented by its General Manager (Project Owner), has received additional financing from the *French Development Agency (AFD)* to cover expenditures relating to the execution of works on the Douala International Airport Passenger Terminal Renovation (RAP-AID) Project and intends to use part of the financing to cover payments relating to the contract for which this Request for Proposals (RFP) has been issued.
2. The Client (Project Owner) is now seeking Proposals for the provision of the following consultancy services: "Execution of the Safety and Health Protection Coordination (CSPS) mission for the Douala International Airport Passenger Terminal Renovation Project", hereinafter referred to as "the Services". The general objective of the project to be carried out is, on the one hand, to maintain and improve the connectivity and competitiveness of the Cameroonian economy in the transport sector, particularly the air transport sub-sector, and, on the other hand, to strengthen the strategic position of Douala International Airport in Sub-Saharan Africa, by renovating and modernizing the existing infrastructure for the reception of passengers in compliance with safety and comfort standards.

The main objective of the Douala International Airport Passenger Terminal Renovation Project is to:

- a) *Enhance the airport's safety and security*, in compliance with ICAO (International Civil Aviation Organization) and IATA (International Air Transport Association) international requirements ;
- b) *Improve the quality of services* for airport users (passenger comfort and assistance to airlines) to achieve the IATA "C" standard ;
- c) *Improve the profitability of airport operations* by reducing operating costs and increasing operational performance and non-aeronautical revenues.

This document is the program for the operation to be carried out as part of the Quality Control Office's (QC) mission to renovate the Passenger Terminal at the Douala International Airport (RAP-AID Project).

Its purpose is to define the expectations of Cameroon Airports for the execution of the Quality Control mission for the Douala International Airport Passenger Terminal Renovation Project, to obtain a ten-year builders' warranty insurance policy to guarantee the safety of users, the public and third parties, as well as the proper functioning of the equipment and technical installations, and the quality of the various materials and works to be reported as part of the implementation of the aforementioned project.

This is a quality control mission that aims to verify two main aspects:

- Technical compliance of the work carried out with Cameroonian and international airport standards, to enable the building to be opened to the public and ensure that the terminal can continue to operate during the construction period.

Part of this service is to check that the terminal complies with mandatory standards and constraints, to ensure that the terminal has the regulatory capacity to receive the public before reopening following the works.

- The quality of the refurbishment work carried out and its technical compliance with regulations.

Based on these detailed specifications relating to the consultant's mission, the contractor will provide the following services:

- ✓ Produce an action plan for the implementation of the QC (Quality Control Office) mission and update it as the mission progresses ;
- ✓ Prepare an Initial Report for the Technical Inspection (RICT) of the state of the Douala International Airport Passenger Terminal during the study phase ;
- ✓ Support the Project Owner by providing all the necessary assistance to enable him to take out a ten-year construction guarantee insurance policy at the end of the project, based on the documents produced by the QC (Quality Control Office) as part of its quality control mission ;
- ✓ Check and approve technical documents and plans to verify compliance with standards during the construction phase, including the construction company's execution project ;
- ✓ Examine and give a technical opinion on requests for approval of materials and supplies from the company in charge of the works before they are used ;
- ✓ Organise and coordinate, in collaboration with and under the supervision of the Project Owner's assistant, the preparation of the site for its correct start-up, to guarantee, during the works phase, the quality control of the execution of the works following the standards and rules of the profession ;

- ✓ Ensure, as the works progress, the quality control and verification of compliance with standards for civil engineering infrastructure, the supply, and installation of technical equipment, and issue the relevant certificates of compliance as required ;
- ✓ Prescribe, take part in, and ensure the quality control of the various technical tests to guarantee the quality of the works during their execution ;
- ✓ In conjunction with and under the supervision of the project owner's assistant, attend the pre-acceptance operations and take part in the various acceptance operations of the services provided under the works contract to ensure the conformity of the various services to be accepted ;
- ✓ Verify and approve (VISAS) the technical file for the works to be carried out from the point of view of compliance with standards and ensure quality control in the execution of the work for the above-mentioned mission ;
- ✓ Organise, take part in, and supply all the documents required for the partial and final opening of the facility to the public in terms of safety and security ;
- ✓ Participate, following the specifications, in the commissioning of the civil engineering infrastructure, equipment, and technical installations, and ensure quality control of their proper functioning during the period of the completion guarantee.

This document should never be considered as a limitation of the services to be provided by the QC (Quality Control Office), but rather as the definition of an objective to be achieved: the QC (Quality Control Office) remains responsible for forecasting the necessary resources in line with the project and for carrying out the operation entrusted to it.

Consequently, the QC (Quality Control Office) is required, on the one hand, to inform the General Manager of ADC S.A., the Project Owner, of any anomaly, omission, or imperfection that could compromise the purpose of the quality control mission and, on the other hand, to consider any modification or correction that may be necessary to guarantee the expected quality.

3. This RFP has been sent to the consultants selected in the International Call for Expression of Interest N°04/AMII/ADC/2023 OF 14/03/2023 relating to the quality control of the renovation work on the passenger terminal at the Douala International Airport. These include:

N°	COMPANIES	CONTRACTOR	ADDRESSES
1	BUREAU VERITAS CAMEROUN	RAS	Zone Portuaire Sud/Base Navale B.P : 830 Douala Tél : + 237 699 50 31 04
2	GROUPEMENT HILL INTERNATIONAL NV/ INTEGC Maitrise d'œuvre/EPCM	HILL INTERNATIONAL NV	Prof. W.H. keesomlaan 1, 1183 DJ Amstelveen, The Netherlands Tél. + 31 (0) 20 4287066 www.hillintl.com

4. This invitation is not transferable to another company. Shortlisted consultants may not join forces individually. However, each bidder may associate with a local firm for national experts. Subcontracting under this contract must comply with the provisions of Articles 103 and 104 of the Contract Procedures Manual of Cameroon Airports Plc.

5. This Request for Proposal (RFP)- comprises the following sections:

- Section I - Instructions to Consultants (IC);
- Section II - Special Data;
- Section III - Technical Proposal Standard Tables;
- Section IV - Financial Proposal Standard Tables;
- Section V - Eligibility Criteria;
- Section VI - AFD rules Fraudulent and corrupt practices in Environmental and Social Responsibility;
- Section VII - Terms of Reference (TOR) ;
- Section VIII - Standard contract.

6. The General Manager of Cameroon Airports Plc. (the Project Owner) requests that consultants inform him, within a maximum period of fifteen (15) days from the date of receipt of this invitation to tender, by post or by e-mail on your company's letterhead, to the following address:

- To the General Manager of Cameroon Airports Plc.
- City: YAOUNDE-NSIMALEN
- Postal Code: 13 615
- Country: CAMEROON
- Telephone number: (+237) 222 23 45 21/ (+237) 222 23 36 02
- Fax: (+237) 222 23 45 20
- Email: dg.sec@adcsa.aero

- a) That you have received this letter of invitation; and
- b) Whether or not you wish to submit a bid.

7. Further information on the deadline for the submission of Proposals, including the time and address, is specified in clause 17.9 of the GC.

8. All bids must be accompanied by a bid bond of forty thousand (40 000) Euros, i.e. Twenty-six million two hundred and thirty-eight thousand two hundred and eighty thousand (26 238 280) CFA, and valid for ninety (90) days from the date of transmission of the bid.

This bond may be issued by a local bank of first class. However, for companies established abroad, it may be issued by a reputable international bank in the country in which the service provider's registered office is located. ✓

9. The Request for Proposal may be obtained from the Contract Administration Department of Cameroon Airports S.A., door 0104, Yaounde-Nsimalen International Airport, tel. 222 23 36 02, ext. 359/335, as soon as this notice is published, on presentation of a receipt for the payment of a non-refundable sum of two hundred thousand (200,000) FCFA into the special allocation account entitled "CAS-ARMP" opened at the following BICEC branches: Yaounde Agence Centrale, Douala-Bonanjo, Limbe, Buea, Dschang, Bafoussam, Bertoua, Ebolowa, Bamenda, N'Gaoundere, Garoua, and Maroua.
10. No service provider, or even one member of a grouping, may be awarded more than one contract under this project.

Please accept, Sir/Madam, the assurance of my highest consideration. /-

Yaounde,

SEP 18 2023
THE GENERAL MANAGER,

Ampliations

- Board of Directors ADC S.A.;
- MINMAP;
- ARMP;
- AFD;
- CT3 (for information);
- DX.DLA (for publication);
- DG.M (for archiving);
- Mail Service (for publication);
- ADC SA Website (www.adcsa.aero).